

Training Outline



Sustainability Standards Training Series

MSPO & RSPO Internal Audit Training

Sustainability Standards

Challenge in sustainability standards are always refer to the following aspects;

1. In economic and market based-investment, lack of leadership as each sectors are waiting on each other & limiting the real progress for sustainable development.
2. Lack of financial and technological resources (developing country)
3. Lack of implementation that actions has tended to emphasize the symptoms of environmental degradation

Utilization of internal audit program may realize the maintenance of applied management system and given the answer to find solution against challenges faced. That can demonstrate the situation where, the internal audit results will generate idea for continuous improvement and demanding the positive outcomes rather than counting the number of nonconformities.

Training program overview

Audit is evidence of gathering process. Audit evidence is used to evaluate how well audit criteria are being met. Audits must be objective, impartial, and independent, and the audit process must be both systematic and documented. Internal audits are referred to as first-party audits. Organizations use internal (first party) audits to audit themselves for internal purposes. Company can use first party audits to declare that organization complies with the subscribed standards.

In the context of this sustainability standard, an auditor is a person who collects evidence in order to evaluate how well quality management systems meet requirements.

Auditors are expected to determine whether management systems comply with standards and other planned arrangements. They must also be able to determine whether sustainability management systems are properly implemented and maintained. And they must be able to do all of this while being independent, objective, impartial and competent.

Training Objectives

1. To refresh the participants the relevant activities required in complying with company's sets of Sustainability Standards management system procedure in alignment with their principles and criteria.
2. to provide the knowledge and skills for participants to plan and conduct effective internal audits on their management systems
3. enable them to report audit findings clearly and undertake effective follow-up audit on corrective actions taken so as to ensure continual improvement

Training Scope / Guideline

- 1) Guidelines for auditing management systems (ISO 19011:2018). A latest version of guideline for auditing by ISO in year 2018
- 2) MSPO Standard Requirements (MS 2530 Standard series)
- 3) Malaysia National Interpretation (MYNI) 2019 of the RSPO Principles And Criteria 2018 For Sustainable Palm Oil Production
- 4) RSPO Management System Requirements and Guidance for Group Certification of FFB Production (8th March 2018)

Target Sectors

Oil Palm Plantation, Palm Oil Mill, Palm Oil Refinery, Bulking Station, Palm Oil Storage Facilities and Operating Units within supply-chain of palm oil activities.

Target Participant

Manager, Administration Officer, Internal Auditor

Training outline (2 days duration course)

Introduction and Overview of MSPO 2.0 Standard Series

- ✓ Correspondence between MSPO ver. 2013 vs MSPO ver. 2022
- ✓ How to integrate with RSPO requirements (Principle & Criteria)

Reference On Relevant Sustainability Issues

- ✓ Biodiversity & High Conservation Value
 - Deforestation issues
 - New Planting on Peat
- ✓ Social issues
 - Labour Rights
 - Shared Responsibility
 - Grievance & Human Rights Defenders
 - Decent Living Wages

- ✓ Safety, Health and Environmental
 - How to demonstrate compliance against RSPO & MSPO standard
 - Complying against Environmental, OSH-related laws
 - Risk Management
 - OSHE-Related Training

Update on legal Requirements

- ✓ Occupational Safety and Health (Amendment) Act 2022
- ✓ OSH (Noise Exposure) Regulation 2019
- ✓ Fire Services (Fire Certificate) Regulations 2020 (Amendment)
- ✓ New amendment (Employment (Amendment) Bill 2021)

Principles of auditing

- ✓ Understand on fundamentals of auditing process based from latest guidelines released by ISO or Governing Bodies e.g. MSPO, RSPO and ISCC.
- ✓ Value adding on existing Sustainability Standards throughout an audit execution

Audit Program Development

- ✓ How to develop a constructive audit program
- ✓ Preparation of audit via Audit Planning
- ✓ Audit Execution – document review, gain information and audit conclusion
- ✓ Opening / closing meeting – method of conduct

Auditor Competency and Evaluation

- ✓ Basic determination of competency for internal auditor
- ✓ Competency against the subject matter – agricultural practice, biodiversity, conservation, ecological subjects, environmental, social, occupational safety and health and communities expectation.
- ✓ Evaluation criteria of auditor

Auditing and Standard Requirement review / Principles and Criteria

- ✓ Detail reviews on MSPO & RSPO P&C
- ✓ Typical objectives evidence against company procedure and work instruction.
- ✓ Auditing – Interviews, document review and observation
- ✓ Justification of findings – NCR, Opportunity for Improvement, Observation etc..

Management of findings

- ✓ Correction, Corrective Action and Preventive Action

- ✓ Review the effectiveness of action
- ✓ Follow-up Activities
- ✓ Audit Reporting
 - Reviewing audit findings

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Trainer Profile: <http://osh-isis.com/outline/dmn.pdf>

Why Us

Why OSH-ISIS Shall Be Your Preferred Partner

OSH ISIS provide a professional services motivated to design management system through dynamic platform for industry stakeholders.

More view on our system (click for viewing):



Simplified Management System



Hyperlinked Management System

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OSH-ISIS Provide Solution for:



OSH Training OSH Smart Tool OSH Consultancy OSHE&Q Facilitation

	https://youtu.be/Nk4OVIO_kcUA	e-HIRARC Program. A smart tool for assessing risk and danger at workplace	Sample: http://osh-isis.com/hirarc.xlsx
	https://youtu.be/ojkhfwsJv_vE	Integrated Safety Inspection System. An integration program to comply OSH-related laws and OHSAS 18001	Sample: http://osh-isis.com/isis.xls
	https://youtu.be/D8Xotr76_cw	An effective management of OSH legal	