

Training Outline



OSHE Management System Training Series

Safety and Health Committee Training For Awareness

Training Overview

The formation of safety and health committee is addressed in Occupational Safety and health (Safety and Health Committee) Regulations 1996. Part V of the regulation has stressed the necessity of the organization to provide a training and information for safety committee member in handling of their task effectively.

In the context of this subject, the member of safety committee is a person who able to understand of what a health and safety committee is and what is required under the Occupational Health and Safety Act (including its regulations) and organization OSH rules as well.

This training is a best platform to qualify them as a competent safety committee member and one of the good efforts to assure the OSH system within the organization are properly implemented and maintained.

Training Objectives:

1. Awareness for participants to learn the responsibilities of a Health & Safety Committee, how such committees should function and how to apply the lessons learned to the operation of their own committee and organization
2. To refresh the participants the relevant activities required in complying with company's safety management system procedure in alignment with Occupational Safety and health (Safety and Health Committee) Regulations 1996.
3. A lesson for management of incident handling, investigation reporting and communication approach in handling of safety committee member's role with an appropriate manner.

Target Participant

- ✓ Safety and Health Committee member
- ✓ ERT squad
- ✓ HR Manager

- ✓ Safety and Health Officer

Training Scope / Guideline

1. Occupational Safety and health (Safety and Health Committee) Regulations 1996.
2. Company's relevant procedures (if any).

Training outline (1 day or 2 days duration course)

Introduction

- ✓ DOSH Statistics data and analysis
- ✓ Why being Safety and Health Committee member
- ✓ Cause of an incident

Legislative requirements of the Act

- ✓ Understand on fundamentals of legislative such as OSHA 94, FMA '67 etc.

Establishment of Safety Committee

- ✓ How to set up a committee
- ✓ How to conduct an effective committee
- ✓ Basic determination of competency for safety committee member
- ✓ How to organize a meeting agenda

Management of Incident / Feedbacks

- ✓ How to deal with complaints
- ✓ Group dynamics and communication process
- ✓ Introduction to Incident Investigation and Workplace Inspections
- ✓ Safety education and training

Live Role Exercise

- ✓ Non-compliance management and solution.
- ✓ Correction, Corrective Action and Preventive Action
- ✓ Review the effectiveness of action
- ✓ Follow-up Activities

Safety Committee learning tools

- ✓ HIRARC
- ✓ Legal Management
- ✓ Safety Inspection
- Other tools

* Terms and conditions are applied

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Why Us

Why OSH-ISIS Shall Be Your Preferred Partner

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Simplified Management System






Hyperlinked Management System

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OSH-ISIS Provide Solution for:



OSH Training	OSH Smart Tool	OSH Consultancy	OSHE&Q Facilitation
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	https://youtu.be/ojkhfwsJyvE	Integrated Safety Inspection System. An integration program to comply OSH-related laws and OHSAS 18001	Sample: http://osh-isis.com/isis.xls
	https://youtu.be/D8Xotr76_cw	An effective management of OSH legal	